

PUBLIC WATER SUPPLY DISTRICT NO. 2 OF JACKSON COUNTY MISSOURI

AUTOMATIC BANK DRAFT AUTHORIZATION



Use of our Automatic Bank Draft service is the easiest and most convenient way to pay your water bill. With this service, you are able to pay your bill automatically through your bank or financial institution.

- Highlights of the service:
- No check to write.
 - Save on postage.
 - No worries about mail delays.
 - Timely payment avoids late fees.

This service is ideal for seasonal customers, senior citizens and those who travel often.

If you are interested in signing up for this service please read and complete the following information in its entirety and return to our office with the appropriate documents attached.

I authorize Public Water Supply District No. 2 to draft the amount(s) of my water bill(s) from my designated account with the financial institution listed below until I terminate this authorization. I understand that the payment will be deducted on the due date shown on my bill thus avoiding a penalty. I have read and agree with the terms set forth on the back of this page. I further acknowledge receipt of a copy of this authorization.

Signature _____

_____ (Print Name)

Date _____

Water Account Information

Customer Name _____
(as it appears on your Water Bill)

Customer Account Number _____

Customer Service Number _____

Customer Mailing Address _____

_____ City _____ State

Customer Phone Number (_____) _____

Bank Account Information

Check One: Checking Account
(please attach a voided check)

Savings Account
(please attach a voided deposit/withdrawal slip)

Bank Full Name _____

Bank Address _____

Bank Telephone Number _____

Bank Account Number (G) _____

Bank Transit Number (F) _____

A Your Name Your Address Your City, St, Zip	B Your Bank Name C Bank City St	D 1001 E 70-7026/2711
Pay To The Order Of _____	\$ _____	H 12/31/98 DOLLARS
Memo: _____	D _____	F _____
"01001" : 271170264: 25121214"		

TERMS OF AGREEMENT

I understand the draft will be presented to my financial institution approximately 5 days before the due date appearing on my water bill which I will continue to receive for record keeping purposes only. This bill will state "PAID BY BANK DRAFT".

I understand that the Water District will utilize a zero amount test run of my bank draft called a pre-note and I will continue to pay my water bill as usual until I receive the "PAID BY BANK DRAFT" bill.

I understand that if I have any questions or concerns about the amount scheduled to be drafted I must contact the Water District immediately to discuss with appropriate District personnel.

I understand that my bank account information will be used for the sole purpose of my participation in the Bank Draft service and that Public Water Supply District No. 2 will keep this information confidential.

I understand that if this Automatic Draft Payment is not honored by my financial institution for any reason, my water service account will be assessed fees and service may be disconnected in accordance with the Water Districts returned check policy.

This authorization will remain in effect until revoked in writing and reasonable time has passed allowing the Water District time to process my request.

Public Water Supply District No. 2 may at its discretion terminate my participation in their Automatic Bank Draft service.

I understand that I am solely responsible for notifying the Water District of any changes in my banking procedures. (i.e. closing accounts, changing banks)

I understand that my final bill generated upon termination of my water service may not be paid by draft and will need to be paid by cash or check.

ATTACHED VOIDED DOCUMENT HERE

For Office Use Only

Initiated Date: _____

Terminated Date: _____

Initiated By: _____

Terminated Reason: _____

Terminated By: _____